Between: **Caroun Art Gallery** (hereafter referred to as CAG)

1403 Bewicke Ave, North Vancouver, BC, V7M 3C7

And Artist:

Name: ……

Address: ………

Phone: ………………………………………………………………… Email: ……………………………………………………………………………

I- **Virtual Exhibition Details**

a) Exhibition Title: ………

b) Exhibition Dates: **Two weeks**, from ………………………………………………………to ………………………………………………………………………

Works will be on website for virtual exhibition, and after that will be removed for good.

II- **Artist's Responsibilities**

1) Provide CAG with the following information, at the time of registering for exhibition:

1-1) A current artistic biography, resume and statement in "Word 2003" program.

1-2) Digital files of the works ready for the exhibition, as mentioned in website

1-3) List of works for the exhibition, including title, size, medium, date, price and any extra info

2) Allow the works in the exhibition to be used (or making film for TV) for purposes of reports, documentation and publicity; allow limited of reproduction of his/her images for non-commercial use.

3) If the work is sold during the virtual exhibition or later, artist needs to mail the artwork in 24 hours after the announcement of CAG, by registered mail. Work MUST received by the buyer in 3 weeks. Then the artist will receive his share of sale. Artist MUST pay the packaging and mailing cost. Any delay causes refunding the money to the buyer.

4) By signing this contract, artists accept that works MUST not be sold, and should be available at the artist's storage. Sold works need written permission of the buyer.

III- **CAG Responsibilities**

1) CAG will set up the virtual exhibition on website.

2) Promote the exhibition on CAG website.

3) CAG coordinates sales of artworks, if somebody interested. The CAG receives 40% administrative fee from purchased works in the period of the duration of the exhibition plus ninety days after the exhibition ends. Taxes are charged on all sales.

4) CAG will remove the virtual exhibition from website after two weeks, when the virtual exhibition is done.

IV- **Costs**

All the costs of the exhibition must be paid by the artist(s) at the time of registration; for 10 works at the exhibition:

1-1) Exhibit Fee for two weeks: $200 for individual exhibition.

1-2) Exhibit Fee for one month: $300 for individual exhibition.

1-3) For group exhibition: Add $100 for each artist.

1-4) Artists MUST make for works ready for the exhibition as mentioned in Guidelines:

http://www.caroun.com/News/00-Guidelines/CPC-Guidelines.html

Otherwise extra fees will be added.

2) If there is any extra works for the virtual exhibition, an extra fee will be added to the gallery fee. Any costs by CAG, need to be paid by the artist(s), plus %35 extra charge.

3) All the costs should be paid in advance, at the time of registering; all the payments are non-refundable.

4) GST will be added.

VI- **Other**

1) Any extra request by the artist is accepted JUST at the time of applying for the exhibition. When the exhibition is set,

nothing could be changed.

2) CAG can cancel the exhibition up to 3 months before the date of exhibition; except for the membership fee, all the payments will be refunded.

3) By signing the contract, artist(s) accept to do due to the rules of CAG, otherwise CAG will cancel the contract at any time, without refunding any payments.

4) Artist(s) cannot change the date of the exhibition and cannot cancel the exhibition too. No Fees will be refunded.

5) The sale prices are fixed. If the artist decides to reduce the price, the gallery commission will be account on the not-discounted price.

6) This contract will change time to time by CAG, and artist(s) will accept it.

7) This contract expires after the date of exhibition.

8) This contract shall be governed by the Laws of British Columbia. The parties agree that Vancouver, BC, Canada shall be a non-exclusive location for jurisdiction and venue for any dispute relating to this contract.

No.	Date	Title	Media	Size	Price $
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

VII- **Fees paid by the artist:**

1) Membership fee: ………………………

2) Gallery fee: ………………………………

3) Other: …………………………………………

4) GST: …………………………….................

5) Total: …………………………………….

Artist signature
…………………………………………….

Date
…………………………………………….

CAG
…………………………………………….